



**WOODLAND JOINT UNIFIED SCHOOL DISTRICT
MINUTES OF THE
REGULAR BOARD MEETING**

February 13, 2019

District Office Board Room
435 Sixth Street
Woodland, CA 95695

Attendance Taken at 5:00 PM:

Present:

Deborah Bautista Zavala
Morgan Childers
Debbie Decker
Teresa Guerrero
Karen Rosenkilde-Bayne
Rogelio Villagrana

Absent:

Jake Whitaker

Updated Attendance:

Jake Whitaker was updated to present at: 5:10 PM
Morgan Childers was updated to absent at: 5:53 PM
Deborah Bautista Zavala was updated to absent at: 7:39 PM
Deborah Bautista Zavala was updated to present at: 7:41 PM
Karen Rosenkilde-Bayne was updated to absent at: 8:08 PM
Karen Rosenkilde-Bayne was updated to present at: 8:10 PM

A. CALL TO ORDER IN OPEN SESSION - 5:00 P.M.

Minutes:

The Board President called the meeting to order in Open Session at 5:00 p.m. in the Board Room.

B. APPROVAL OF BOARD AGENDA - ACTION

Motion Passed: Motion was made to approve the agenda. Passed with a motion by Karen Rosenkilde-Bayne and a second by Teresa Guerrero.

Yes Deborah Bautista Zavala
Yes Morgan Childers
Yes Debbie Decker
Yes Teresa Guerrero
Yes Karen Rosenkilde-Bayne
Yes Rogelio Villagrana
Absent Jake Whitaker

C. PUBLIC COMMENT FOR ITEMS ON CLOSED SESSION AGENDA (Please fill out the Public Participation Form) Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the Closed Session Agenda. Individual speakers shall be allowed three minutes each to address the Board on Closed Session Agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.

Minutes:

The Board President announced the items on the Closed Session agenda. No one came forward when the Board President requested comments on the Closed Session agenda items.

D. CLOSED SESSION AGENDA

D.1. Public Employee Appointment/Employment, Pursuant to Government Code 54957:

D.1.a. Interim Assistant Superintendent, Human Resources

D.2. Conference with Real Property Negotiators Regarding the potential purchase, sale, exchange, or lease of Real Property, Pursuant to Government Code 54956.8, for the following properties:

D.2.a. Property: Parcel Number 042-580-019-000, Agency Negotiator: Tom Pritchard, Superintendent, and Lewis Wiley, Assistant Superintendent, Business Services, Negotiating Parties: Woodland Joint Unified School District, and City of Woodland

D.3. Review Student Expulsion-Related Items, per Ed. Code Sections 35146 and 72122:

D.3.a. Student #19-02

D.4. Conference With Labor Negotiator, Tom Pritchard: WEA, Pursuant to Govt. Code 54957.6

Minutes:

The Board recessed at 5:02 p.m. and reconvened in Closed Session at 5:04 p.m. Closed Session ended at 5:53 p.m.

E. RECONVENE IN OPEN SESSION - 6:00 P.M.

Minutes:

The Board President reconvened the meeting in Open Session at 6:01 p.m.

E.1. Pledge of Allegiance

Minutes:

Trustee Guerrero led the Pledge of Allegiance.

E.2. Announcement of any action taken in Closed Session or items to be approved in Open Session that were reviewed in Closed Session

Minutes:

The Board President announced that no action was taken in Closed Session.

E.3. BOARD ACTION - Student Expulsion-Related Items:

E.3.a. Student #19-02

Motion Passed: Motion was made to approve the stipulated expulsion agreement for Student #19-02. Passed with a motion by Rogelio Villagrana and a second by Teresa Guerrero.

Yes Deborah Bautista Zavala

Absent Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne

Yes Rogelio Villagrana

Yes Jake Whitaker

**E.4. BOARD ACTION - Approve Contract of Employment for the Following Position:
Interim Assistant Superintendent, Human Resources**

Minutes:

The Board President announced that Mr. Glen DeGraw, Interim Assistant

Superintendent of Human Resources, shall receive a per diem salary of \$800.00 per day. In addition, he shall receive 3 days of paid leave.

Motion Passed: Motion was made to approve the Contract of Employment for the Interim Assistant Superintendent of Human Resources, Glen DeGraw. Passed with a motion by Karen Rosenkilde-Bayne and a second by Teresa Guerrero.

Yes Deborah Bautista Zavala

Absent Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne

Yes Rogelio Villagrana

Yes Jake Whitaker

F. SUPERINTENDENT'S REPORT AND ANNOUNCEMENTS

F.1. Spotlight on Excellence: VeriTime Implementation - Brenda Corona and Erin Edgar

Minutes:

Senior Director of Human Resources Danyel Conolley presented the Spotlight on Excellence Award to Erin Edgar, Absence and Leave Specialist, and Brenda Corona, Supervisor of Fiscal Services. Trustee Karen Rosenkilde-Bayne presented them with certificates of recognition.

F.2. Superintendent's Report

Minutes:

Superintendent Tom Pritchard shared information regarding the following items during his report:

- He shared that he attended the statewide ACSA Superintendent's Symposium. He highlighted a workshop regarding the use of TED ED Talks in the classroom, and he planned to discuss this writing and presenting strategy with staff to possibly use it in our District. He also shared that he attended workshops on different ways to look at how to focus the District's efforts and do planning that will help guide our decisions for the next several years. He added that he would elaborate later in the meeting when they got to agenda item I.1.b. *Report/Discussion on WJUSD Long-Term Planning Efforts.*

G. PUBLIC COMMENT TO THE BOARD (Please fill out the Public Participation Form) Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. Individual speakers shall be allowed three minutes each to address the Board on agenda or non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not

explicitly posted on the agenda in advance. However, Board members may ask for clarification, briefly respond to questions, refer concerns to staff, and/or request that an item be placed on a future agenda.

Minutes:

Students from Zamora Elementary School, Alaya Kessler, Aidan Stephans, and Holly Kerr, addressed the Board regarding a proposal for a resolution for an annual custodian appreciation day, and they shared an essay in support of it.

H. REPORTS

H.1. Report from Woodland Education Association (WEA)

Minutes:

WEA President Jennifer Shilen thanked the District for all the ongoing conversations and work that they always do with unit members and leaders in support of what is best for staff and students. She also thanked them for hearing her report at the February 28, 2019 Board Meeting regarding teacher turnover. They remain hopeful that the District can retain good teachers.

H.2. Report from California School Employees Association (CSEA)

Minutes:

CSEA President Todd Freer welcomed new Trustee Jake Whitaker. He reported that the final step of the reclassification process is on that evening's agenda, in the Classified Personnel Report, which includes new/revised job descriptions. He introduced School Bus Driver Elizabeth Reiff, who is also the CSEA Lead Negotiator and Chief Job Steward. Ms. Reiff thanked Senior Director of Human Resources Danyel Conolley for her service and dedication, and presented her with a floral arrangement as a token of appreciation from CSEA, courtesy of the Woodland HS Floral Department.

H.3. Report from Student Board Members

Minutes:

Woodland High School Student Board Member Abby Mapalo shared information about Woodland HS events.

H.4. Report from Board Members

Minutes:

Trustee Bautista Zavala reported that:

- She met with Beamer parent Clara Olmedo and Director of M&O Nick Baral about submitting a Drinking Water for Schools Grant application to the California

State Water Resources Control Board. She thanked Mr. Baral and his staff for working on the grant application and submitting it by the end of the month.

- She attended a Beamer Ballet Folklórico event.
- She attended a Woodland HS FFA crab feed fundraiser.
- She attended the Pioneer HS girls and boys soccer fiesta event.
- She attended a 3x2x2 meeting, and she expressed concerns about the homeless issue on school campuses.
- She attended the State of the State in California Education event hosted by the Yolo County Office of Education.
- She heard from PTA parents regarding their concerns with the health and food safety of home cooked meals used for school fundraisers.
- She thanked Plainfield Principal Phillip Pinegar for meeting with her, and helping another school plan a Sutter's Fort trip.
- She thanked Woodland HS Teacher Eric Dyer for planning FFA Week and hosting a ribbon-cutting event for the WHS greenhouse.

Trustee Guerrero reported that:

- She visited Sci-Tech Charter School classrooms and their art gallery. She also shared that they hosted a family night.

Trustee Rosenkilde-Bayne reported that:

- She shared that she provided a letter of support for a music grant to provide instruments for the strings program, per the request from Pioneer HS Music Teacher Bobby Rogers.
- She attended the electives fair at Woodland HS.
- She invited the Board to attend a Yolo County School Boards Association (YCSBA) Event on February 25, 2019 at 5:30 p.m. The event will feature a Butte County Office of Education Trustee, who will speak about their experiences related to the recent camp fire.
- She met with parents that have concerns about how they receive school notifications.
- She shared that Woodland HS is hosting their annual veterans interview event the following Wednesday, and she invited the Board to attend.
- She shared that she is looking forward to the Achieve UC Event at Zamora ES.
- She shared that she is preparing a book talk for two sophomore English classes using the novel titled *The Hate U Give*. She was also invited by another English teacher to participate in "speed dating novel style."

Trustee Villagrana reported that:

- He welcomed new Trustee Jake Whitaker.
- He is continuing to attend Luna Vista Rotary Club meetings.
- He attended a Woodland City Council study session.
- He attended the Pioneer HS crab feed fundraiser.

- He met with a community member regarding a facilities committee.
- He attended a wrestling match at Pioneer HS.
- He also attended part of the WHS vs. PHS basketball game.
- He attended a Yolo Career Alliance meeting.
- He attended the Steps to College event hosted by the Consulate General of Mexico in Sacramento.
- He stopped by the African American Youth Leadership Conference.
- He met with Dr. Larry Ozeran about his feedback on the District's LCAP goals.
- He attended the 100 Men Who Give a Damn about Yolo County event.
- He attended the Multicultural Heritage and Black History Celebration in Guinda.
- He attended the Pioneer HS girls and boys soccer fiesta event.
- He attended a 3x2x2 meeting, and stated that they are exploring the creation of a youth master plan.

Trustee Whitaker reported that:

- He thanked everyone for the warm welcome.
- He shared that he was a former Woodland student for his K-12 education.
- He expressed that he is excited to serve the community in this capacity, and his goals are to be transparent and accessible, and be an advocate for Woodland's staff and students.
- He shared that he met with Laura Brubaker, who went through the Provisional Appointment Candidate process along with him, and he looked forward to working with her regarding Special Education issues and other topics.
- He shared that he planned to attend the Woodland HS annual veterans interview event.

Trustee Decker reported that:

- She attended a 3x2x2 meeting, and she thanked Trustee Bautista Zavala for discussing the homeless issue with respect and consideration for individuals struggling with homelessness.
- She attended a District Safety Committee meeting.

I. INFORMATION

I.1. Superintendent's Office

I.1.a. Report from Yolo County Clerk-Recorder/Assessor Regarding Yolo Elections Office Activities

Minutes:

The item 'Report from Yolo County Clerk-Recorder/Assessor Regarding Yolo Elections Office Activities' was presented by Jesse Salinas, Yolo County Clerk-

Recorder/Assessor, in a PowerPoint presentation.

I.1.b. Report/Discussion on WJUSD Long-Term Planning Efforts

Minutes:

The item 'Report/Discussion on WJUSD Long-Term Planning Efforts' was presented by Superintendent Tom Pritchard in a PowerPoint presentation.

I.2. Business Services

I.2.a. Average Daily Attendance (ADA) and Enrollment Report for the 2018-19 School Year (Written Report)

Minutes:

The item 'Average Daily Attendance (ADA) and Enrollment Report for the 2018-19 School Year' was presented as a written report.

I.2.b. Discuss Possibility of Updating the District's Facility Master Plan

Minutes:

The item 'Discuss Possibility of Updating the District's Facility Master Plan' was presented by Assistant Superintendent of Business Services Lewis Wiley.

I.3. Educational Services

I.3.a. Review Comprehensive School Safety Plans for 2018-19 for Elementary and Secondary School Sites

Minutes:

The item 'Review Comprehensive School Safety Plans for 2018-19 for Elementary and Secondary School Sites' was presented by Child Welfare & Attendance Administrator Hector Molina in a PowerPoint presentation.

J. BOARD ACTION

J.1. Business Services

J.1.a. Approve J-13A Waiver Forms - Allowance of Attendance Because of Emergency Conditions

Motion Passed: Motion was made to approve the J-13A Waiver Forms - Allowance of Attendance Because of Emergency Conditions. Passed with a motion by Karen Rosenkilde-Bayne and a second by Teresa Guerrero.

Yes Deborah Bautista Zavala

Absent Morgan Childers
Yes Debbie Decker
Yes Teresa Guerrero
Yes Karen Rosenkilde-Bayne
Yes Rogelio Villagrana
Yes Jake Whitaker

J.2. Human Resources

J.2.a. Approve Resolution 34-19: Reduce/Eliminate Particular Kinds of Certificated Services

Public Comment:

WEA President Jennifer Shilen asked for the number of WEA unit members impacted by the resolution.

Motion Passed: Motion was made to approve Resolution 34-19: Reduce/Eliminate Particular Kinds of Certificated Services. Passed with a motion by Rogelio Villagrana and a second by Karen Rosenkilde-Bayne.

Yes Deborah Bautista Zavala
Absent Morgan Childers
Yes Debbie Decker
Yes Teresa Guerrero
Yes Karen Rosenkilde-Bayne
Yes Rogelio Villagrana
Yes Jake Whitaker

J.2.b. Approve Resolution 35-19: Elimination and/or Reduction of Classified Employee Services Due to Lack of Work/Lack of Funds

Motion Passed: Motion was made to approve Resolution 35-19: Elimination and/or Reduction of Classified Employee Services Due to Lack of Work/Lack of Funds. Passed with a motion by Rogelio Villagrana and a second by Debbie Decker.

Yes Deborah Bautista Zavala
Absent Morgan Childers
Yes Debbie Decker
Abstain Teresa Guerrero
Yes Karen Rosenkilde-Bayne
Yes Rogelio Villagrana
Yes Jake Whitaker

K. CONSENT AGENDA

Minutes:

Trustee Villagrana pulled the following items from the Consent Agenda for separate action: K.2.b. Approve Updates to School Plans for Student Achievement (SPSA's) for the 2018-2019 Academic Year, and K.4.a. Approve Board Meeting Minutes: K.4.a.I. December 13, 2018 - Annual Organizational Meeting, and K.4.a.II. January 10, 2019 - Regular Board Meeting.

Motion Passed: Motion was made to approve the Consent Agenda, excluding the following items: K.2.b. Approve Updates to School Plans for Student Achievement (SPSA's) for the 2018-2019 Academic Year, and K.4.a. Approve Board Meeting Minutes: K.4.a.I. December 13, 2018 - Annual Organizational Meeting, and K.4.a.II. January 10, 2019 - Regular Board Meeting. Passed with a motion by Karen Rosenkilde-Bayne and a second by Teresa Guerrero.

Yes Deborah Bautista Zavala

Absent Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne

Yes Rogelio Villagrana

Yes Jake Whitaker

K.1. Business Services

K.1.a. Approve Purchases of Items/Services in Excess of \$15,000: List 12-19

K.1.b. Approve Purchase of Child Check Safety Systems

K.2. Educational Services

K.2.a. Approve Overnight Field Trips as Follows:

K.2.a.I. Douglass Middle School Eighth Grade Students to Visit Historical Sites, Washington, D.C., May 24-29, 2019

K.2.a.II. Woodland High School Digital Minds Robotics Team to Participate in the Central Valley Regional FIRST Robotics Competition, Fresno, CA, March 6-9, 2019

K.2.a.III. Pioneer High School Digital Minds Robotics Team to Participate in the Central Valley Regional FIRST Robotics Competition, Fresno, CA, March 6-9, 2019

K.2.a.IV. Woodland High School Varsity Softball Team to Participate in the Mira Monte High School Softball Tournament, Bakersfield, CA, March 15-16, 2019

K.2.a.V. Lee Middle School Future Farmers of America (FFA) Students to Participate in the 2019 FFA State Leadership Conference, Anaheim, CA, April 25-28, 2019

K.2.a.VI. Woodland High School Future Farmers of America (FFA) Students to Participate in the Cal Poly FFA State Finals and Field Day, San Luis Obispo, CA, May 3-4, 2019

K.2.a.VII. Woodland High School Future Farmers of America (FFA) Students to Participate in the 2019 California State University, Fresno State FFA Finals and Field Day, Fresno, CA, April 12-13, 2019

K.2.a.VIII. Woodland High School Future Farmers of America (FFA) Students to Participate in the State FFA Leadership Conference, Anaheim, CA, April 24-28, 2019

K.2.a.IX. Pioneer High School TRIO Students to Participate in a Student Leadership Conference, Humboldt State University, Humboldt, CA, February 28-March 1, 2019

K.2.b. Approve Updates to School Plans for Student Achievement (SPSA's) for the 2018-2019 Academic Year

Motion Passed: Motion was made to approve the Updates to School Plans for Student Achievement (SPSA's) for the 2018-2019 Academic Year. Passed with a motion by Karen Rosenkilde-Bayne and a second by Deborah Bautista Zavala.

Yes Deborah Bautista Zavala

Absent Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne

Abstain Rogelio Villagrana

Yes Jake Whitaker

K.3. Human Resources

K.3.a. Approve Certificated Personnel Report, 19-12

K.3.b. Approve Classified Personnel Report, 19-12

K.4. Superintendent's Office

K.4.a. Approve Board Meeting Minutes:

K.4.a.I. December 13, 2018 - Annual Organizational Meeting

K.4.a.II. January 10, 2019 - Regular Board Meeting

Motion Passed: Motion was made to approve Board Meeting Minutes: K.4.a.I. December 13, 2018 - Annual Organizational Meeting, and K.4.a.II. January 10, 2019 - Regular Board Meeting. Passed with a motion by Karen Rosenkilde-Bayne and a second by Teresa Guerrero.

Yes Deborah Bautista Zavala

Absent Morgan Childers

Yes Debbie Decker

Yes Teresa Guerrero

Yes Karen Rosenkilde-Bayne

Abstain Rogelio Villagrana

Yes Jake Whitaker

L. TRUSTEE COMMENTS/REQUESTS FOR FUTURE BOARD ITEMS

Minutes:

There were no requests for future Board meeting items.

M. DATE, TIME, AND PLACE OF NEXT SCHEDULED REGULAR BOARD MEETING:

Minutes:

February 28, 2019 - Closed Session at 5:00 p.m. and 6:00 p.m. for Open Session.

N. ADJOURNMENT

Minutes:

The Board President adjourned the meeting at 9:50 p.m.

BOARD CLERK

BOARD PRESIDENT